

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, October 7, 2013

Authority Board Members in Attendance:

Bob Bradley	LaCresiea Olivier	Mike Spinato
Dede Lyman-Redfearn	Rafael Saddy	Logan Williamson
Al Majeau		

Authority Board Members Absent:

Quin Bates Olga Bogran Paula LaCour

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, COO/CFO

Guest in Attendance:

Rashain Carriere-Williams, Prospective Board Member
Jeremy Thibodeaux, Audit Supervisor, Ericksen Krentel, and LaPorte, L.L.P.
Jim Tonglet, Partner, Ericksen Krentel, and LaPorte, L.L.P.

The meeting was called to order by Mr. Majeau at 6:06 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mr. Spinato made a motion to accept the agenda. Ms. Lyman-Redfearn seconded the motion. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. LaCour made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Saddy. Passed unanimously.

4. Auditor's Report.

Mr. Tonglet began by thanking Ms. Devall and her staff stating it was a pleasure to work with them. He went on to give a brief report on the FY13 Financial Audit. Mr. Tonglet reported

that JPHSA was in very sound financial condition. He then asked Mr. Thibodeaux to give a brief summary of audit results. Mr. Thibodeaux went through the audit with Board members. A discussion followed.

5. Board Generated Agenda.

A) Executive Director/Staff Update – Ms. Rhoden reported as follows:

- OCDD/JPHSA MOU – Ms. Rhoden reported the OCDD/JPHSA MOU to operate and manage the Waiver Program will end on June 30, 2014. A discussion followed.

- Governmental Relations – Ms. Rhoden reported meeting with Government Officials at the Local and State level. Ms. Rhoden stated she will be asking for Board support as needed.

B) Policy Review – Executive Director Succession– Mr. Majeau opened discussion regarding the Executive Director Succession Policy. There were no changes to this policy.

Asset Protection – Mr. Majeau opened discussion regarding the Asset Protection Policy. There were no changes to this policy.

Compensation of Benefits – Mr. Majeau opened discussion regarding the Compensation of Benefits Policy. There were no changes to this policy.

C) Charter Revision – Mr. Majeau opened discussion regarding the changes to the JPHSA Board Charter. A motion was made by Ms. Olivier to change Charter language in number three B, second sentence to read: After the member has served these two successive terms, he/she may be eligible to serve two additional successive three year terms after a period of three years has lapsed from the date of the member's last official Board meeting of the previously served term. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

D) Board Disclosure Questionnaire –Ms. Valenti reminded Board members to turn in their annual Board Disclosure Questionnaire Forms.

E) Board Linkage Update – Mr. Majeau, Mr. Williamson, Mr. Saddy, Mr. Spinato, and Mr. Bradley attended the JPHSA All Staff meeting on September 24, 2013 at the West bank Public Health Facility, Ames Blvd., Marrero, LA.

F) Board Recruitment– Ms. Valenti stated the Board still has two positions available:

- Addictive Disorders, representing parents, consumers or advocacy groups position; and,
- Developmental Disabilities, General position.

G) 2014 Yearly Agenda – Ms. Valenti stated the 2014 Yearly Agenda needs to be drafted for Board approval at the December Board meeting. Mr. Williamson will work with Ms. Valenti to draft the yearly agenda.

H) Retreat – Mr. Majeau reminded Board members the retreat will be on Saturday, November 16, 2013 and the focus will be on JPHSA’s reorganization and planning.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting –The next meeting will be held on **Monday, November 16, 2013**, 9a.m., at the JPHSA Office at 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:10 p.m. by a motion made by Ms. Olivier. Seconded by Mr. Saddy. Passed unanimously.


AL MAJEAU
JPHSA Chairperson